

ACTION SHEET - OVERVIEW AND SCRUTINY BOARD 16th March 2015

ITEM	GENERAL COMMENTS	ACTION	OFFICER DEALING	DATE REQUIRED BY	RESPONSE PROVIDED AND DATE PROVIDED
Item 4 – Scrutiny of Crime and Disorder Partnerships (Update North Worcestershire Community Safety Partnership)	The Board received an update which gave a progress report for the north Worcestershire Community Safety Partnership during 2014/15.	Breakdown of offences per ward for key crime areas – clarification on the type of crimes which were not listed and caused the discrepancy in figures.	Community Safety Manager	As soon as possible.	
Item 5 – Summary of Environmental Enforcement	The Board received a report which covered the environmental offences the Community Safety Team had investigated.	A breakdown of the fly tipping offences between residential and commercial.	Community Safety Manager	As soon as possible.	
Ipads – Current Position	Members received a presentation covering the background behind the introduction of iPads and the current position.	<p>The following areas to be highlighted to the Cabinet Office and the response to be feedback to the Board:</p> <ul style="list-style-type: none"> • Option of Microsoft Office to be installed on iPads investigated. • Attaching photos to emails. • Creating an Outlook folder without having to go via IT. • An app to be installed which would allow Members to access personal emails. 	Head of Business Transformation & Organisational Development/ ICT Transformation Manager	Update report item to be placed on O&S Work Programme.	

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		<ul style="list-style-type: none"> • Wireless printing. • Further training. 			
Planning Applications – Backlog Data	Information was received in respect of the Backlog of planning applications and details of how this was being addressed.				
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Item 5 – Staff Survey	Members received a presentation on the actions taken following the staff survey.	a) CMT attendance at team meetings – details to be provided of who has attended which team meetings. b) Equalities Plan for 2014/15 – what has been delivered to date. c) Screen savers with Strategic Purposes – can you guarantee this is now on all machines. d) P18 of the agenda, final item – increase the focus on staff wellbeing initial programme of training – details of what has been delivered and to whom to	Head of Business Transformation & Organisational Development/ Acting HR & Organisational Development Manager	Next meeting 16/03/15 Email request sent 17/2 & 25/2/15	16/03/15 agreed at the O&S meeting – outstanding information to be provided to Members and the item to be included on the Work Programme in order to consider that information as a specific further item.

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Item 7 – Medium Term Financial Plan	Members considered the report in respect of the Medium Term finance Plan for 2015/16 – 2017/18	<ul style="list-style-type: none"> a) Clarification on point raised by Cllr Webb at recent Cabinet meetings in respect of Members being able to make capital bids. b) Any cost to the Council arising from the inclusion of Redditch CAB staff, following its closure, within the Bromsgrove CAB. c) Clarification that the application bids for the NHB Grant Scheme will be filtered through Ward Members. 	Executive Director Finance and Resources	<p>As soon as possible.</p> <p>Email request sent 25/02/15</p>	
Item 8 – Overview & Scrutiny Board Work Programme	Members considered their work programme.	<ul style="list-style-type: none"> a) Update on the progress in respect of the Notice of Interest presentations for the Hanover Street/George House site. b) If a special meeting of Cabinet is to be held, consideration of this being held at 7.00 pm with an 	Executive Director Finance and Resources	<p>As soon as possible.</p> <p>Email request sent 25/02/15</p> <p>Discussed at meeting 16/3/15 and</p>	

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		O&S meeting at 5.30 pm in order for pre-scrutiny work to feed directly into the Cabinet meeting.		further clarification to be sought as to when the report will be received by Cabinet.	